**First Day’s Absence Report Form**

**ESPS Aim: To improve overall monthly attendance in Euston Street PS**

High attendance is **crucial** to your child making progress in line with their ability. Low attendance usually means pupils have low attainment in line with their ability and they are underperforming. You don't want that for your child and we don't want that for your child.

ESPS aims to support pupils and families so that attendance is high, and all pupils are ‘Attendance Heroes’ (**H**ere, **E**very day, **R**eady, **O**n time).

|  |  |
| --- | --- |
| **Name of Pupil** |  |
| **Year Group and class**  **(Please circle)** | **NN1 NN2 1G 1Mc 2D 2HT 3W 3OB**  **4Mc 4TK 5M 5R 6Mc 6T 7M 7L**  **unsure** |
| **Reason for absence/lateness**  **(Please circle and expand)** | General illness e.g. cough, cold -  Specific Illness e.g. Chicken Pox -  Covid-19 symptoms  Covid-19 illness  Bereavement  Hospital Appointment  Dental Appointment  Doctor Appointment  Holiday  Other (please specify) – |
| **Possible return date (if known)** |  |
| **Signed** |  |
| **Date** |  |

By completing this form, the parent is agreeing that they have read and understand the Attendance Policy and all actions taken by school to encourage high attendance and support poor attendance.