



Educational Visits

First Aid



There is always a qualified First Aider available on each school Educational Visit. First Aiders have 'workplace' Qualifications. These are renewed regularly.

Children who are unwell or injured are dealt with promptly.

Records are kept of all injuries.

If the injury or sickness is not significant, it may be dealt with by the First Aider and an accident slip sent home to parents explaining the incident and treatment.

Parents are contacted promptly if injuries are significant.

It is important that school has up-to-date correct parental contact information in case of an injury.

Parental Responsibilities

- Parents must provide school with correct contact information
- Parents must discuss pupil conduct with their child before a trip
- Parents must provide snack and a packed lunch if needed (those entitled to a free school meal will have a lunch provided)
- Parents must have pupils to school on time or they may miss the trip
- Parents must complete an Administration of Medicine form if their child required medication at any time
- Parents should collect their child promptly
- Parents should check the school website for trips that are significantly delayed returning.

Volunteers

There may be occasion that school require the support of parents to accompany a school trip to make sure the ratios for Safeguarding are sufficient. If Euston Street requests volunteers to support the Educational Visit by helping accompany the trip, they will be required to complete the school volunteer form. Parents cleared by the school to accompany any trip will support with general duties including helping pupils on and off buses, eating lunches and moving around the venue. Parental volunteers will never be left with 1 pupil in their care, enter toilet facilities, impose sanctions or administer First Aid. If you wish to offer your support to accompany your child's school trip this year, please contact the school office. Thank you.



Concerns about Educational Visits

I have a concern about my child's trip

- I can talk to the class teacher in the Nursery Unit or Primary School
- If I am still concerned, I can talk to the Designated Teachers for Child Protection/Safeguarding Mr Fulton, Mr Armstrong or Mrs McKersie
- If I am still concerned, I can talk to the Principal Mr J Armstrong (Principal)

Useful information can be found at:
www.eustonstreetps.co.uk



Educational Visits

'Achieving Excellence Together'



Information for parents
www.eustonstreetps.co.uk

Educational Visits

Vision

In order to achieve excellence in each aspect of school life, our vision is:

'To create a safe, happy learning community. A community where together, we inspire and equip our pupils so that they fulfil their potential, use their talents and follow their dreams now and always.'

During the school year it is important that the children in our school experience a wide range of learning environments. Visits out of school in the locality and further afield are a memorable experience for all children. They are enthused and motivated by the activity and their learning is enriched and enhanced. Taking children out of school is a major responsibility for staff and careful planning is essential to ensure that a visit is safe and enjoyable. The first principle is that ALL visits are EDUCATIONAL. They are intended to be a learning experience for the children. This leaflet is to inform you and your child of the everyone's responsibilities, provide details of safeguarding and general trip information.

Golden Rules!

The Positive Behaviour and Citizenship Policy, rewards and sanctions are all based on the school Golden Rules. These rules apply when on an Educational Visits. In line with Positive Discipline and Citizenship pupils may be refused to attend a visit.

Our School Golden Rules!

- Do be kind and helpful
- Do be gentle
- Do listen well
- Do work hard
- Do be honest
- Do look after property

www.eustonstreetps.co.uk

School Provision for Educational Visits

- Provide positive Educational Visits
- Promote learning in a variety of ways on each trip
- To provide information to the pupils and parents about the trip
- To follow the school Safeguarding and Child Protection procedures and procedures in terms of risk assessment, trip planning and recruitment of volunteers
- To use positive behaviour strategies whilst on the trip
- To have high expectations of behaviour
- To deal with all reported incidents of accidents requiring First Aid

Article 28—You have the right to a good quality education.



ESPS Safeguarding Team

 Mr Armstrong Deputy Designated Teacher	 Mrs McKeown Designated Teacher	 Mrs Rainey Deputy Designated Teacher
 Mr Young Chairperson of the Board	 Mrs Samles Deputy Designated Teacher	 Mr Shivers Board Representative

If you have any concerns or questions about Child Protection or Safeguarding in ESPS, please contact a member of the school safeguarding team above, on 02890457009 or through the school office.

Working together for excellence in:
**Our Learning, Our School,
Our Community & Our Future!**



Pupil conduct agreement

- I will receive information about my trip from the class teacher. My parents will also receive information about the trip. I can discuss the trip with my teacher, classroom assistant and at home if I have any concerns or questions.
- I will remember and follow the school Golden Rules when I am on my trip. I know if the Golden Rules are not followed there may be a sanction that includes missing future trips.
- I will make sure that I stay with my group at all times. I will tell my teacher if I need anything such as the toilet or First Aid.
- I will have a snack with me. If I normally have a free school meal then I will have a packed lunch provided instead. My parents can also send a packed lunch with me. I will look after the environment and put all my rubbish in the bin.
- I will be polite and sensible at all times.
- I will not bring a mobile phone or other similar electronic device.
- I will follow all requests of the adults in charge.
Signed by pupil _____

The school values your support. Thank you.

